

DLIR INTERNAL VACANCY ANNOUNCEMENT

This recruitment is for a non-civil service exempt appointment and is open to all employees of the Department. An exempt appointment may affect civil service rights and benefits. Contact the Personnel Office (586-9040) for more information.

Inquiries regarding the job duties, selection process and salary should be directed to the Office of Community Services at 586-8675.

Submit application (Form HRD 278, Application for Exempt Appointment) to the Office of Community Services, Room 420, Keelikolani Building, 830 Punchbowl Street, Honolulu, Hawaii 96813.

IVA No. (Recruitment Number): 06-60

Position Title: OCS Accountant, SRNA*, BU:13(#100520E)

Organizational Location: Office of Community Services

Geographic Location: Honolulu

Type of Appointment: Exempt **NTE: 06/30/07**

Duties Summary: Performs professional accounting work for OCS programs with various funding sources; prepares financial reports; assists with fiscal monitoring on contractors' fiscal operations and other duties as required.

***NOTE: SALARY NEGOTIABLE**